

**FORT CALHOUN PARKS BOARD
MINUTES OF MEETING
October 5, 2017
Fort Calhoun City Hall**

The meeting was called to order at 7:05pm by Parks Board President Kris Richardson.

Kris referenced the Open Meetings Law Compliance.

Roll Call:

Board Members: Jerry Barabas, Ed Lauthrup, Bob Lammers, Kris Richardson, Rachel Butterbaugh, Sunshine Welchert, Park Commissioner Nick Schuler

Absent: N/A

Approval of September Minutes was motioned by Ed and seconded by Jerry. All members voted Aye.

Unfinished Business:

1. West Market Square Sign Status:
 - a. Nick updated the status of the lettering. Letters are currently created minus one missing letter to be remedied soon.
 - b. The group discussed the usage of the sign space for informational postings and possibly a chalk paint application for making postings easier.
2. Signage Discussion for new ballfield entry:
 - a. Many members expressed concern that the current new signage didn't stick out due to its similarities to regular street signs.
 - b. Bob discussed suggestions from the Enhancement Committee and will continue to work with them on ideas they want to present.
3. Design Options for West Market Square Fire Pit/Kitchen area.
 - a. Bob presented a summary of our issues around the gazebo including lighting, seating, sidewalks, cook areas, power supplies, etc. All members agreed that we have several design and use issues to work out.
 - b. Board members proposed different ways to go about planning. Those options included seeking design ideas from local designers/contractors, using a board member's relative (an architect) for free advice, and hiring JEO for professional design services. The group has agreed to gather more details and costs from these resources.
4. Facility reservations mostly pertaining to the new Gazebo.
 - a. Members discussed how other city facilities are currently being handled as well as the projected demand. Posted schedules and online calendars were suggested as ways to allow residents to reserve. The need for reservation fees were also considered. Bob offered to start drafting a policy for reservations.
 - b. Park rules were discussed.

New Business:

1. Tree Grants.
 - a. The board will consider previous requests and discuss needs for future growth.
2. Comprehensive Plan.
 - a. Kris will research previous planning documents.
 - b. Large scale projects and their priorities were discussed.

3. Overall Parks Appearance.

- a. Jerry noted the overall appearance of the city parks and how good they look. Members agreed that city employees are doing a great job in maintaining them.

Meeting Adjourned: At 8:15pm meeting adjournment was motioned by Jerry and seconded by Ed.