

**City of Fort Calhoun  
Parks Board  
June 7, 2018 7:00 P.M.  
Meeting Minutes**

The meeting was called to order at 7:08pm by Parks Board President Kris Richardson.

Kris referenced the Open Meetings Law Compliance.

**Roll Call:**

1. Roll Call:

Board Members: Jerry Barabas, Kris Richardson, Rachel Butterbaugh, Brook Bench in attendance.  
Public: Lucas Billesbach with JEO Engineering

2. Approval of May Minutes was motioned by Jerry and seconded by Brook. All members voted Aye.

**Unfinished Business:**

3. Trail Feasibility Study presented by JEO (Billesbach)
  - a. JEO presented their trails plan. The Park Board recommends that this is taken to City Council for funding.
  - b. Jerry moves to endorse phases 1-3, Rachel seconds. All members voted Aye.
4. Discuss drainage issues in West Market Square Park
  - a. JEO advises this area in question is spring fed. During construction, they did place a drainage pipe below grade but now the city staff need to put rock inlets in and that process should relieve the standing water.
5. Discussion of city pavilion reservation process, rules, and allowable uses.
  - a. The board discussed the many uses for the pavilions and how to best accommodate the community with a reservation process. Kris will continue to draft language for the process.
6. Restaurant flyer/handout review
  - a. Kris presented a concept for review. Brook will get help with finalizing the design. Rachel will get additional artwork to send to Brook. Rachel will also check on prices for crayons.

**New Business:**

7. Annual Walk through scheduled for 6:00pm prior to the meeting. Discuss any concerns observed during the walk through.
  - a. Overall the parks were in fantastic condition. See attached park notes for further information.

**Meeting Adjourned:** At 8:36 pm meeting adjournment was motioned by Rachel and seconded by Brook. All in favor.