

**City of Fort Calhoun  
Parks Board  
May 3, 2018 7:00 P.M.  
Meeting Minutes**

The meeting was called to order at 7:02pm by Parks Board President Kris Richardson.

Kris referenced the Open Meetings Law Compliance.

**Roll Call:**

1. Roll Call:

Board Members: Jerry Barabas, Bob Lammers, Kris Richardson, Rachel Butterbaugh, Brook Bench all in attendance.

Park Commissioner Nick Schuler in attendance.

Public: None in attendance

2. Approval of March Minutes was motioned by Jerry and seconded by Rachel. All members voted Aye.

**Unfinished Business:**

3. Progress report on trees to be installed in West Market Square Park.

- a. Kris advised that Kinghorn Gardens came and put flags in the ground where the trees would be planted, and they should be out within the next week to plant. Rachel asked about the warranty, and Bob advised that Kinghorn has a 1 year warranty.

4. Decide on a location for the mill stones in West Market Square Park at Judy Boyd and the Enhancement Committee's request.

- a. All board members agreed that the mill stones should go to the Washington County Historical Society. Bob advised that Lori Lammers will talk with Washington County Historical Board.

5. Discuss the proposed city park on the current city building site. Develop ideas, options and information that the future "new park committee" could use in their public meetings to outline and decide the new park design.

- a. The city property was identified by the City Council as a potential new city park. JEO proposed putting the trail through the park. The Park Board discussed acting as an advisory council to the future new park committee. Items discussed were:
  - I. Removal of existing structure, so that area is safe and stable.
  - II. Decide what areas will be grass, so that it's useable as a green space until full development.
  - III. Move into next phase of development turning area into a useable park.
    - a. Some ideas include a splash pad, urban park, basketball court, farmers' market area, etc.
    - b. Developing this space will also be beneficial space to both churches in the area.
  - IV. Discussed need and logistics regarding the RV sewer dump connection that is located here.

6. Recommendation of Field Scheduler – Amanda Schrum @ \$400.00

- a. Jerry moved to accept this contract. Bob seconded. All members voted in favor.

## **New Business:**

7. Annual Walk through scheduled for 6:00pm prior to the meeting. Discuss any concerns observed during the walk through.
  - a. Due to weather, this is scheduled to occur before the June meeting.
  
8. Fort Calhoun Park Board Activity Pages
  - a. Rachel and Kris will work on art work for trial pages in June at the Rustic and Longhorn. They will also follow up with Mr. High Horse about high school students designs and will talk with Christina Bowser about potential for summer club kids designing as well
  - b. Having local kids/teens showcase their work will be fun, exciting and developmental for them.
  - c. Having these pages at the restaurants will help promote our town and parks.
  
9. Status on concrete work and drip shield for gazebo in park.
  - a. Nick S. will check with Jeannie Knight on the status of this.
  - b. Suggested also to have the city open a bid package for work for others to bid on depending on construction time table.
  
10. Discussed making gazebo more marketable by making a cooking area, offering liquor consumption permits, and renting out with a deposit. Funds would then funnel back into the city parks.
  - a. Brook will bring information to next meeting, including examples and draft deposit contracts.

## **Meeting Adjourned:**

1. At 8:03 pm meeting adjournment was motioned by Jerry and seconded by Brook. All in favor.

Prepared by Secretary Rachel Butterbaugh