

Christmas in Calhoun

City Hall, 110 S 14th Street, Fort Calhoun NE

January 14, 2020 7:00pm

Wrap-up Meeting

Minutes

Call to Order at 7:10pm

Open meeting announcement

Present: Beth Dieteman, Jeanne Knight, Lori Lammers, Coleene Robinson, Mitch Robinson

Minutes: December 3, 2019 meeting minutes approved as presented.

Financial Report (attached) as of January 10, 2020:

Beginning balance \$5789.79; donations \$2475.00; expenses \$3741.15; ending balance \$4523.64

Christmas in Calhoun 2019 Wrap-up

Advance planning and preparations seemed to work well. No suggestions for change.

Day of Christmas in Calhoun went well; we have no specific changes noted.

Events: This year we had 24 locations with 31 events and received all favorable comments especially the groups that were new this year: Washington County Bank, Orr Photography, Mango #9 Nail Salon, Cherry Hill Church, Countryside Small Animal Clinic, Red Barn Art Studio and MCH&HS Fort Calhoun Clinic. Gingerbread Contest had 33 entries with 429 voters.

Schedule: The **hayracks** had only 30 riders 5:00-7:00pm. It would be better to have them during the day and go between some of the events.

Kids Shopping and Cookie Decorating: It may be better to change the time so that it would be basically the last event of the day for the kids; 2:00-3:30pm.

Set Up in the Community Building was on Thursday afternoon – decorating, tables were set up and the gifts put out. Friday was then free to do any last-minute jobs. It worked very well.

Wrapping Tables: Four rows of tables.

Wrappers have 2 rows with 4 tables in each row = 8 tables for 16 wrappers

Supplies have a row of 2-3 tables behind the both of the wrapper rows.

Put the white pvc pipes on the table legs to raise the wrapping tables.

Wrapping Schedule: Wrappers came at 12:30pm (one-half hour early) to set up.

The shopping started at 1:00pm and was basically finished by 2:00pm.

We had 16 wrappers, 3-4 helpers on the stage, 1 at the “gate”, 1 directing kids as they came off the stage and I on the floor directing kids, getting supplies, etc.

Parent(s) should wait for their smaller children as their gifts are wrapped.

Cookie Decorating: Jeanne supplied all the cookies, icings and sprinkles.

There were 4 helpers and that worked out well.

Misc.: Move the food collection area to the South-West corner inside the gym.

Publicity: The distribution of flyers to the school children and schedules in the water bill works well. Publicity update would be to promote giving food items for the food pantry.

Sponsors/Donors: Request letters for donations to go out around September/October.

Adjourned at 8:20pm. Note: The meeting venue was changed to the Longhorn.

Lori Lammers