

City of Fort Calhoun

September 21, 2015

The regular meeting of the City Council of the City of Fort Calhoun, Nebraska, was held in open and public session at 7:00 o'clock p.m., on Monday, September 21, 2015 in the City Council Chambers/Library at the City Hall in Fort Calhoun, Nebraska.

Notice of the meeting was given in advance thereof by publication, said form of notice being a designated method for giving notice, an affidavit of publication being attached to these minutes.

Advance notice of this meeting was also given to the Mayor and all Council Members. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council Members. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public.

Mayor Robinson publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Mayor Robinson stated persons wishing to address the Governing Body on an agenda item shall wait to be identified by the Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter into any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited and repetitive or cumulative remarks may be limited or excluded by the Presiding Officer.

On roll call, the following Council Members answered present: Randy Magill, Bob Prieksat, Dave Romans and Nick Schuler.

With a quorum present, Mayor presided and the Clerk recorded the proceedings.

Member Romans made a motion seconded by Member Magill that the items listed under the consent agenda, (with the exception of items d.) Resolution No. 2015-8 Purchasing Policy, h.) Enhancement Committee minutes and i.) Park Board Minutes,) be approved, accepted and/or ratified as presented. With members Prieksat, Romans, Schuler and Magill voting "Aye", motion carried.

(The consent agenda included: the August, 17, September 10 and 14, 2015 city council minutes; August Treasurers Report; Resolutions 2015-9 and 2015-11; September 8, Planning Commission and September 3, 2015 Christmas in Calhoun minutes.; August 2015 WCSO statistics; 2015-2016 Addendum to the Law Enforcement agreements; the maintenance report and confirmation of Keno funds approved for Christmas lights for town center.)

Member Prieksat made a motion seconded by Member Romans to approve Resolution No. 2015 – 8 revising the purchasing policy of the city as discussed, removing item #3 (bid requirements.) With members Romans, Schuler, Magill and Prieksat voting "Aye", motion carried.

Member Romans made a motion seconded by Member Prieksat to discuss the Enhancement Committee and Park Board minutes; following that discussion and clarification, members Magill, Schuler, Prieksat and Romans voted "Aye" and both sets of minutes were accepted as presented.

Member Romans made a motion seconded by Member Magill to approve the following bills for payment:

OPPD, 3,102.55, utl; MUD, 84.00, utl; Papio M-R NRD, 9,189.12, water; Abe's Trash, 100.04, ser; Am. Broadband, 589.13, utl; A. P. Plumbing, 2,400.00, ser; Bomgaars, 581.33, sup; City of Blair, 3,378.34, ser; Conoco Fleet, 406.12, fuel; Creative Sites, LLC, 2,023.00; equip; CS Arbor Group, 1,050.00, ser; Deluxe Checks, 267.80, sup; DHHS- Lab, 37.00, test; Drifast Cleaning, 238.00, ser; DTTC/Chase Bank, 58,283.75, principal & int; Enterprise Publishing, 119.67, pub; Federated Ins., 2,694.09, hlth ins; HD Supply, 13,869.51, sup & equip; ; JEO Consulting, 20,225.00, ser; John Deere, 1,501.21, sup; JM Web Designs, 875.00, ser; Loveland, 711.00, sup; LNM, 2,336.00 dues; LNM-Utilities, 451.00, dues; Maid/USA, 120.00, ser; Martin Marietta, 212.86, rock; NE Dept. Rev-WR, 25.00, fee; ; NE Dept. Rev., 2,579.32, sales tax; Nebraska Sweeping, 1,575.89, ser; One Call Concepts, 155.80, ser; PC Services, 116.00, ser; Postmaster, 237.40, postage; Quality Pest, 60.00, ser; Shaw Hull & Navarrette, 879.50, ser; SolutionOne, 84.61, sup; Sprint, 48.87, ser; Storey Kenworthy, 624.37, sup; Talbot & Truhlsen, 1,074.24, ser; Thiele Geotech, 1,543.50 ser; Three Rivers Clerks, 10.00, dues; Tinkham Land Surveying, Inc., 1,579.50, ser; VISA (Two Rivers), 100.35, postage, sup, trng; Wash. Co. Sheriff, 5,428.86, contract; Christmas in Calhoun, 1,010.00, visa cards & fees; August Payroll, 14,086.68. With members Schuler, Magill, Prieksat and Romans voting "Aye", motion carried.

The maintenance building committee reported they have a meeting scheduled for Tuesday, September 22, 2015 at 5:00 p.m.

Phil Green, Blair Assistant City Administrator addressed the council with a brief review of the Technology Oversight Committee (TOC) and encouraged interested council members to attend the **October 14, 2015 7:00 p.m.** meeting. He then gave a demonstration of the upcoming Assessor Tab (paid by the County) and the possible cooperation of the Planning/Zoning Tab between all Washington County entities. Mr. Green and Brad Anderson, Blair city council member also touched on the possibility of forming a county-wide shared IT staff & GIS system. There were questions from Lori Lammers, Fort Calhoun and Scott Japp, Arlington.

City engineer, Lucas Billesbach, PE, JEO Consulting Group, Inc. stated the 2015 Asphalt Overlay improvements – STR-201 (Task Order No. 121216.05) is substantially complete and that a punch list has been sent to the contractor.

Member Romans made a motion seconded by Member Prieksat to approve Change Order No. 1 from Cedar Construction for STR- 201, 2015 Asphalt Overlay Improvements, \$16,169.00 for additions. With members Magill, Prieksat, Romans and Schuler voting "Aye", motion carried.

Member Romans made a motion seconded by Member Magill to approve Pay Application No. 2 from Cedar Construction for STR- 201, 2015 Asphalt Overlay Improvements, \$117,353.07. With members Prieksat, Romans, Schuler and Magill voting "Aye", motion carried.

Member Magill made a motion seconded by Member Romans to approve the agreement with the Friends of the Jeanette Hunt Animal Shelter for dog impoundment and disposition; Heather Hain was present for the foundation. Following comments members Romans, Schuler, Magill and Prieksat voted "Aye", motion carried.

Member Magill made a motion seconded by Member Prieksat to approve the request from the Park Board for up to \$24,000.00 of Keno Funds for materials for the 32' diameter gazebo being built in West Market Square Park, with volunteer labor from the Welchert family and donated plans from Jeannie Knight. With members Schuler, Magill, Prieksat and Romans voting "Aye", motion carried. Park Commissioner Schuler stated recent donations to the park fund are earmarked for the project as well.

Member Romans made a motion seconded by Member Magill to approve the request from the Fort Calhoun American Legion to temporarily restrict traffic on 7th St. to County Road 34 in front of Fort Atkinson for the Storm the Fort Veteran Benefit on Saturday September 26th. (The approximate time for the restricted traffic is from 8:55 a.m. - 10:00 a.m.) With members Magill, Prieksat, Romans and Schuler voting "Aye", motion carried.

Mayor Robinson presented options for a five (5) year or six (6) year PayScale Step Plan for city staff positions. Following comments and clarification this applies to future new hire employees, Member Prieksat made a motion seconded by Member Magill to approve the five (5) year step plan. With members Prieksat, Romans, Schuler and Magill voting "Aye", motion carried.

Mayor Robinson also brought forth a recommendation for the creation of a Community Association/Economic Director, part-time staff position in connection with the recent adoption of the Fort Calhoun Strategic Plan. Following comments and clarification, Member Magill made a motion seconded by Member Schuler to approve the new position. With members Schuler, Prieksat, Romans and Magill voting "Aye", motion carried.

Mayor Robinson announced the vacancy for Deputy Clerk and that the city will be advertising; he stated that the current deputy will stay on until the position is filled and some training complete.

Discussion/direction on the status of the north "Welcome Sign" improvements was tabled until the regular October meeting when the project manager can be present for details.

Discussion/direction on the complaint concerning outdoor storage containers was removed from the agenda, as the mayor stated there were no containers when he drove through the mobile home court today.

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There was a lengthy discussion on sidewalks; both broken and new. There was no action to be taken.

Mayor Robinson explained the Masonic Lodge caretaker's complaint about landscaping done without notifying the adjacent property owner and directed there be full communications with all projects done on behalf of the city.

The mayor and council listened to concerns from the Enhancement Committee.

Public Comments: None

Future Agenda Items: None at this time

Member Magill made a motion seconded by Member Romans to go into closed session, necessary for the protection of the public interest; to have an informational session on litigation filed against the PMR-NRD and to discuss requests for the sale of city property. With members Prieksat, Romans, Schuler and Magill voting "Aye", motion carried.

After the vote, Mayor Robinson stated for the record, the motion was made, seconded and carried for the council to go into closed session, necessary for the protection of the public interest; to conduct an informational session on litigation filed against the PMR-NRD and to discuss requests for the sale of city property, declared the meeting in closed session at 8:35 p.m., allowing Linda Welsher, City Clerk/Treasurer to sit in.

Mayor Robinson declared the meeting in open session at 9:00 p.m.

Member Magill made a motion seconded by Member Romans that the council not consider selling any city property at this time. With members Romans, Schuler, Prieksat and Magill voting "Aye", motion carried.

There being no further business to come before the council, the meeting adjourned at 9:01 p.m.

Mitch Robinson, Mayor

ATTEST:

Linda Welsher, CMC, City Clerk