

**FORT CALHOUN PARKS BOARD
MINUTES OF MEETING
February 1, 2018
Fort Calhoun City Hall**

The meeting was called to order at 7:05pm by Parks Board President Kris Richardson.

Kris referenced the Open Meetings Law Compliance.

Roll Call:

Board Members: Jerry Barabas, Bob Lammers, Kris Richardson, Rachel Butterbaugh, Park Commissioner Nick Schuler

Absent: N/A

Approval of October Minutes was motioned by Jerry and seconded by Bob. All members voted Aye.

Unfinished Business:

1. West Market Square Sign Status:
 - a. Nick updated the status of the lettering from Kreco. Progress is on hold until the weather improves.
2. Design Options for West Market Square Fire Pit/Kitchen area.
 - a. The group discussed fire pit and grill options based on safety recommendations received from Fire Chief Dan Mallory at Bob's request. Members have chosen to continue exploring ideas and future needs for a cooking and serving area as well as the fire pit option.
3. Options to relieve drip splatter on gazebo exterior.
 - a. The gazebo currently has no sidewalk to gain access and the exterior is dirty due to rooftop runoff. Members discussed hardscape options around the outside of the exterior and entry ideas.
 - b. Bob presented design options created by landscape architect Anne Houser from Kinghorn Gardens. The group discussed the hardscape and tree options around the gazebo and will table a decision until the March meeting.
4. Fort Calhoun rec kid's booklet.
 - a. The group discussed the benefits of having an informational activity sheet/booklet for kids to promote our recreational areas. Rachel will start working on design options.

New Business:

1. Discussion of ideas for a parks master plan.
 - a. Kris presented a draft document that included current park analysis and a summary of ideas for our parks. The document was created to help us organize our needs and goals. Members will review and bring their ideas future meetings for discussion and inclusion.
2. Discuss ideas for potential new board members.
 - a. As a group we discussed ways we have looked for new members. We discovered challenges with many people being too busy with other community involvement and being limited by having members only reside within the city limits. The option of expanding our member eligibility was discussed and Nick will inquire further into those options.

3. Officer elections.
 - a. Jerry motioned for Rachel to be appointed to the position of secretary and Bob seconded. All in favor.
 - b. Jerry motioned for Kris to continue as president and Rachel seconded. All in favor.
4. Tree Grants.
 - a. The board will hold a special meeting on 2/5/18 at 7pm to review and approve tree grant paperwork.

Meeting Adjourned: At 8:30pm meeting adjournment was motioned by Jerry and seconded by Bob. All in favor.