

CITY OF FORT CALHOUN

CITY COUNCIL

September 21, 2015

7:00 p.m.

AGENDA

**Call to Order @ City Hall, 110 South 14<sup>th</sup> Street**

**Compliance with Open Meetings Act** – Notice of the meeting was published in the Pilot-Tribune. The Agenda packets were distributed to the Mayor and Council members on Friday, September 18, 2015. This meeting is open to the public; a copy of the open meetings law is posted continually for public inspection on the south wall of the council chambers.

Persons wishing to address the Governing Body on an agenda item shall wait to be identified by the Mayor/Presiding Officer; then, after stating their name and address for the record, may proceed to speak. No person, other than the Council and the person having the floor will be permitted to enter into any discussion without the permission of the Presiding Officer. Remarks shall be limited to five minutes unless extended or limited by the Presiding Officer; repetitive or cumulative remarks may be limited or excluded by the Presiding Officer (Res. 2011-18, copy in book) **When people just speak out, often several people are speaking at the same time which can deprive someone from being heard.**

**Roll Call:**                      **MAGILL**\_\_\_\_      **PRIEKSAT** \_\_\_\_                      **ROMANS**\_\_\_\_      **SCHULER** \_\_\_\_

**1. Consent Agenda:**

*Has everyone reviewed the Consent Agenda?*

*All items under the consent agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.*

- a. Approval of the minutes of the regular meeting on August 17, 2015, as on file in the City Clerk's Office.
- b. Approval of the minutes from the special meetings on September 10 and 14, 2015, as on file in the City Clerk's Office
- c. Approval of the Treasures Report for August 31, 2015
- d. Resolution No. 2015 – 8 Purchasing Policy Revision
- e. Resolution No. 2015 - 9 Adopting the final copy of the 2015 Strategic Plan
- f. Resolution No. 2015 – 11 Adopting changes to Chapter 7 of the Employee Manual (Evaluation due date)
- g. Acceptance of the Planning Commission Minutes of the September 8, 2015 meeting
- h. Acceptance of the Enhancement Committee Minutes of the August 31, 2015 meeting
- i. Acceptance of the Park Board Minutes of the September 3, 2015 meeting
- j. The August 2015 Washington County Sheriff's Statistics
- k. 2015-2016 Addendum to Interlocal agreement – Law Enforcement Contract Costs (\$3,027.87 increase for the year)
- l. The Maintenance Report
- m. Confirmation of the use of Keno funds in the amount of \$7,640.00 for Christmas Lights for Town Center
- n. Acceptance of the Christmas in Calhoun Committee Minutes of the September 15, 2015 meeting

*Moved by \_\_\_\_ Seconded by \_\_\_\_ that the items listed under the consent agenda, (with the exception of item(s) \_\_\_\_\_,) be approved, accepted and/or ratified as presented.*

*Roll Call Vote:*

**2. Consideration of items removed from the consent agenda, if any**

**3. September Bills presented for payment per list**

**4. Maintenance Building Committee – A Committee meeting is scheduled for Tuesday, September 22 (tomorrow)**

**Public Hearing: NONE**

**Presentations/Guests/SDL and Special Requests:**

**5. Phil Green, Blair Assistant City Administrator**

- 5.1 Brief review of the Technology Oversight Committee (TOC) and encouragement of some council members to attend the October 14, 2015 7:00 p.m. meeting
- 5.2 Overview of upcoming Assessor Tab (paid by the County) and the possible cooperation of the Planning/Zoning Tab (paid by Blair and??)
- 5.3 How a county-wide shared IT staff & GIS system could benefit Fort Calhoun

**Unfinished Business:**

**6. City Engineer: Lucas Billesbach P.E.**

- 6.1 Update on the 2015 Asphalt Overlays – STR-201 (Task Order No. 131216.05)
- 6.2 Approval of Change Order No. 1 – STR-201 (Task Order No. 131216.05): \$16,169.00
- 6.3 Approval of Pay Application No. 2 of the 2015 Asphalt Overlays: \$117353.07

**Ordinances:**

**New Business:**

- 7. Consider and approval of an agreement with the Friends of the Jeanette Hunt Animal Shelter for Dog Impoundment and disposition
- 8. Park Board is designating the 2015 \$2,277.00 Cargill Donation to the gazebo project and is requesting approval of up to \$24,000.00 of Lottery Funds for materials on the project
- 9. Consider request from the Fort Calhoun American Legion to temporarily restrict traffic on 7th St. to County Road 34 in front of Fort Atkinson for the Storm the Fort Veteran Benefit on Saturday September 26th. The approximate time for the restrict traffic is from 8:55 a.m. - 10:00 a.m.
- 10. Consideration of Mayor’s recommendations on a Five (5) or Six (6) year PayScale Step Plan for city staff positions
- 11. Creation of “Community Association & Economic Director” staff position
- 12. Announce Deputy/Utility Billing Clerk position opening
- 13. Discussion/Direction on the North “Welcome Sign” Enhancement Landscaping delay and the non-delivery of the remaining Soldier Silhouettes
- 14. Discussion/Direction on complaint concerning Outdoor Storage Containers in the Mobile Home Park, referred from the Planning Commission
- 15. Discussion/Direction on Sidewalk condition/ADA Compliance complaints, referred from Planning Commission
- 16. Discussion/Direction on Masonic Lodge care taker (Russ Christensen) complaint about placement of mulch in Right-of Way
- 17. Discussion/Direction on Enhancement Committee’s Concerns and Observations (8/31/15 Minutes)

**Public Comments:**

**Future Agenda Items:**

**Closed Session:**

**Current NRD Litigation Update and Discussion**

**Land Acquisition or Sale of City Owned Property Discussion**

**Time: \_\_\_\_\_**

**Return to Open Session:**

**Adjourn:**

**Time: \_\_\_\_\_**