

City of Fort Calhoun – Planning Commission

April 6, 2015

Chairman Eric Herbert called the regular meeting of the Fort Calhoun Planning Commission to order at 7:02 P.M. Monday, April 6, 2015. Notice of the meeting was given in advance thereof by publication or posting said forms of notice being designated methods for giving notice, an affidavit of publication or a certification of posting being attached to these minutes.

The agenda packets were distributed to the Chair and Board Members on Friday, April 3, 2015. Meetings are open to the public. Chairman Eric Herbert announced a copy of the open meetings law, which is posted continually for public inspection on the wall in the Council Chambers/Library.

The following answered roll call: Eric Herbert, Donald Welchert, Mark Gustafson and Tom Thiem, Rich Johnson.

OTHERS PRESENT:

Keith Marvin, Linda Welsher.

Member Tom Thiem made a motion seconded by Member Rich Johnson to approve the March 2, 2015 minutes as published. With all members voting "Aye", motion carried.

Public Hearing: None

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Committee Reports:

1. Capital Improvement Committee: Nothing to report.
2. Housing and Code Committee: Nothing to report.
3. Land Use/Downtown Design Standards Committee: Nothing to report.

UNFINISHED BUSINESS:

1. Annual Comprehensive Plan Review with Planning Consultant Keith Marvin:
 - Goals completed in 2014:
CIP has been stale for the last 4 yrs.
See attached Goals and Priority Review Letter for all details (dated February 2, 2015)
 - Set goals to accomplish in 2015:
 - a) Set up HS student survey, get mind-mixer questions set up and hand out cards with the link at HS Award banquets, Elementary Track & Field day, posters, put on web-site, FB, Twitter, Note on next month's utility bills, newspaper, electric sign on Highway. (Eric wants a url code for people to scan with their phones)
 - b) Ask City Council to put 1-1/2 cent sales tax on ballot, but we need time to educate people through town hall meetings and web site etc. Discussed reasons for local option sales tax recommendation.
 - c) General discussion on Strategic Planning Workshop meeting scheduled for April 13 w/JEO.
2. Report on status of Revised Comprehensive Plan-Keith Marvin
 - a) New numbers for housing
 - b) Work with Bruce on utility needs and projects
 - c) Land use table finished by next meeting in May
 - d) Working on downtown study
 - e) Blight study done, no designation yet?

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- f) Implement a Façade Loan Program
- g) Gateway status? (Certified Community Application) w/ Shawn Johnson
- h) MAPA is working on the aerial project for Blair, Ft. Calhoun, Arlington, Washington Village

New Business:

1. PERMITS: Chairman Herbert duly noted the following permits were issued March 1-31 , 2015:

Total Issued Permits = 17

Roof/Siding/Gutters = 3

Building – Other = 4

Building – New S/F Res. = 3

Electrical = 3

Mechanical = 2

Plumbing = 0

Local = 2

2. Revisit and define current committees.

Hand out list of current committees and members, discussion on what was previously completed and how to get projects accomplished with new and revised committees.

Public Comments: None

Future Agenda Item(s): Public hearing for re-affirming the up-dated zoning maps.

Adjourn: Member Donald made a motion seconded by Member Tom to adjourn. With all members in attendance voting “Aye”, meeting adjourned at 8:22 P.M.

Deb Sutherland, Deputy Clerk/Utility Clerk