

CITY OF FORT CALHOUN

110 South 14th Street
Fort Calhoun, Nebraska 68023
clerk@fortcalhoun.org
Phone 402-468-5303/Fax 402-487-0694

MOVE OUT
WATER AND SEWER ACCOUNT FORM

Date Service Off Per Customer: _____	Customer Initials: _____
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Customer Name: _____

Customer Phone Number (Home): () _____ - _____

Customer Phone Number (Cell): () _____ - _____

Customer Phone Number (Work): () _____ - _____

Disconnect Address: _____

Forwarding Address: _____

Reason for Disconnect: _____

Signature: _____ Date: _____

Contact information for person/company purchasing home:

Name: _____ Phone: _____

Relator: _____ Phone: _____

DO NOT WRITE BELOW THIS AREA – TO BE FILLED OUT BY OFFICE PERSONNEL ONLY

Account Information	Maintenance	Final Processing
Account#: _____	Meter Reading: _____	<input type="checkbox"/> Service Order Processed
Received By: _____ _____	Read By: _____	<input type="checkbox"/> Account Maintenance Spreadsheet Updated
	Signature: _____	<input type="checkbox"/> Meter Tracking Spreadsheet Updated
		<input type="checkbox"/> Scanned
		<input type="checkbox"/> File in Property Folder