

City of Fort Calhoun – Planning Commission

September 8, 2015

Chairman Eric Herbert called the regular meeting of the Fort Calhoun Planning Commission to order at 7:02 P.M. Tuesday, September 8, 2015. Notice of the meeting was given in advance thereof by publication or posting said forms of notice being designated methods for giving notice, an affidavit of publication or a certification of posting being attached to these minutes.

The agenda packets were distributed to the Chair and Board Members on Wednesday, September 2, 2015. Meetings are open to the public. Chairman Eric Herbert announced a copy of the open meetings law, which is posted continually for public inspection on the wall in the Council Chambers/Library.

The following answered roll call: Chairman Eric Herbert, members Mark Gustafson, Tom Thiem, Rich Johnson and Donald Welchert all were present.

Others Present:

Kevin Andersen with JEO, Linda Welsher, CMC, City Clerk – Treasurer, Deb Sutherland Deputy Clerk

Member Thiem made a motion seconded by Johnson to approve the August 3, 2015 minutes as published. With all members present voting “Aye”, motion carried.

Public Hearing: None

Committee Reports: NONE

Unfinished Business: None

New Business:

1. Kevin Andersen with JEO presented the Planning Commission with a hand out and did an informal presentation about the rules and steps to annexation for a city of the second class, including State Statutes and case law.

2. Discussion of a complaint about land/sea containers that were placed in the FC Mobile Home Park. It is a violation of the ordinance, after discussion Member Johnson made a motion, seconded by Thiem that the City Council send a letter to the property owners to have them removed. Vote was taken and all in attendance voted yes.

3. Discussion about the occupancy of the different apartments on Main Street, it was observed that some possible construction is being done on the dance studio without any permits being pulled. It was decided to have the County Inspector look into and report back. The Screen Guys have been contacted and we were told verbally that they would be out in the next 6 months; this was occupied due to the flood which destroyed their residence. The 3-plex is vacant and being used for storage only. Topic will be revisited in 6 months.

4. The Commission reviewed the sidewalk ordinances in place and after some discussion and questions a motion was made by member Johnson, second by Welchert to have the City Council look at their own ordinance and enforce it by setting up a sidewalk district.

PERMITS: Chairman Herbert duly noted the following permits were issued August 1- August 31, 2015:

Total Issued Permits = 20

Roof/Siding/Gutters = 1; Building – Other = 2; Building – New S/F Res. = 2; Electrical = 4; Mechanical = 5 and Plumbing = 5; Local 1

There were no public comments.

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Future agenda items:

A training session on Annexation to be scheduled for the Planning Commission possibly the October 5, 2015 meeting.

Use of current Comprehensive Plan to work on a project, grant applications due in January.

With no further business coming before the commission the meeting adjourned at 8:32p.m.

Deb Sutherland- Deputy Clerk

PENDING APPROVAL October 5, 2015