

## **City of Fort Calhoun – Planning Commission Meeting**

May 4, 2009

Chairperson Carter called the regular meeting of the Fort Calhoun Planning Commission to order at 7:04 P.M. Monday, May 4, 2009. Notice of the meeting was given in advance thereof by publication or posting, said forms of notice being designated methods for giving notice, an affidavit of publication or a certification of posting being attached to these minutes.

The agenda packets were distributed to the Chair and Board Members on May 1, 2009. Meetings are open to the public. Chairperson Carter announced a copy of the open meetings law is posted continually for public inspection on the wall in the Council Chambers/Library.

The following answered roll: Ralph Carter, Eric Herbert, Rich Johnson, and Carmine Pane.

Planning Consultant Chris Solberg, AICP, with TSA was present.

Member Johnson made a motion, seconded by Member Pane to approve the April 6, 2009 minutes as published. With members Herbert, Johnson, Pane, and Carter voting “Aye”, motion carried.

**Public Hearing: None**

### **Committee Reports:**

- **Capital Improvement Committee:** A CIP Work Meeting previously scheduled for April 29, 2009, at 7:00 P.M., has been rescheduled for May 18, 2009 at 5:30 P.M. at City Hall.
- **Housing and Code Committee:** The unkempt property letters were reviewed and the procedures for the committee’s were discussed again for clarification. Once Chairperson Carter reviews and signs the letters, they will be forwarded to City Council for approval and signature, and then mailed to the homeowner. Rebuilding Together applications will be forwarded to the unkempt property owners for those who might not know that this program is available.
- **Downtown Design Standards:** Committee met to review the Downtown Design Standards Guidelines document. The main topic of discussion was to keep the frontier façade design standards for future building remodeling and as well as any new buildings along the downtown corridor.
- **Land Use Committee:** Nothing to report.

**Unfinished Business:** Unkempt property letters were discussed under Committee Reports.

**New Business:**

Chairperson Carter noted the following permits issued April 1, 2009 through April 30, 2009: **ELECTRICAL:** Classic Homes (fireplace) 613 S 17<sup>th</sup> Southern Heights; McGowan Excavating (fireplace) 619 S. 16<sup>th</sup> Southern Heights; Tom Becker (adding electrical to bedroom in basement) 1523 Adams St.; **PLUMBING:** Mike Smith (new sewer) 123 S. 10<sup>th</sup> St.; **SIGN:** Taylor Quik Pik (adding LED price sign to existing pole) 201 N. 14<sup>th</sup> St.

**Public Comments:** None

**Future Agenda Requests: Future Annexation**

**Adjourn:** Member Carter made a motion seconded by Member Pane to adjourn, with all members voting “Aye”, meeting adjourned at 7:40 P.M.

**Joy Ruma, Planning and Zoning Administrative Assistant**