

Park Board Minutes Sept 10th 2009

Agenda:

Call to order at 7:07

- 1) Roll Call Kelli Shaner, president
Mitch Robinson
Jennie Premer
Laura Shaner
Mike Smith
- 2) Approved minutes as read
- 3) Approved Status report
Unfinished Business
- 4) City Engineer needs to ask Matt Suttan to investigate, proposed trail.
- 5) 2009 OPPD Tree Promotion Program Report: After Sept. 15th trees will be planted by Judy Seavers.
- 6) Field Use Agreement:
 - a) City Council needs to vote for all patrons to pay for field use.
 - b) Changes made to agreement attached
 - c) Will review again
- 7) Reviewed and made corrections of field scheduler job description and will vote next month. (attached)

For Next Meeting:

- + Swimming Pool DISCUSSION
- + Review Park Assignments
- + Review Park Walk throughs down individually.
- + Job Description for City Park Maintenance
- + Discuss Adding Field Schedule Calendar on Website.
- + Appointment for 2010-2012, 3 year term
~~to be made and reviewed~~
- + Need a review of money spent and money made for Triple Crown Tournament.

Please provide overtime and donated time

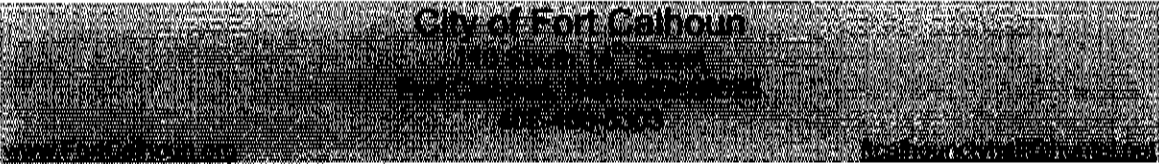
Summary

PARK FUND		2007-2008	2008-2009	Pending Est.	2008/2009	2009-2010
Beginning Balance:		22,279.00	29,312.92	31,760.01	19,312.92	19,809.43
Receipts		Actual	As of 8/21/09		Budget	Proposed
Ballfield Fees	3,251.50	2,240.00	1		3,500.00	4,500.00
Concession Revenue	750.00	450.00			750.00	200.00
County Treasurer	62,000.00	72,000.00			72,000.00	72,000.00
Dependent Coverage Pay Deduction	-	-			-	-
KENO Funds / Transfers	-	3,542.15			-	-
Misc. / Refund/Ins. Cims/Restitution	710.00	1,500.00	2		2,000.00	2,000.00
Tree Recovery	-	1,508.00	*		-	-
Total	66,711.50	81,240.15			78,250.00	78,700.00
Disbursements						
Salaries - Maint. / Council	27,529.37	29,507.52	5,565.38	27,000.00	35,000.00	Why are these higher?
IRA	43.24	132.08	12.00	100.00	700.00	
Uniforms	369.91	406.25	35.00	450.00	450.00	
Health Insurance	2,248.03	3,030.47	450.00	3,000.00	4,000.00	
Life & Dental Ins.	-	-	-	-	-	
Contract Labor	5,480.69	2,097.25	>			
Contracts	2,600.00	4,986.00	3		9,000.00	6,000.00
Equipment	-	1,296.93	4	3,990.22	18,000.00	10,000.00
Equipment Rental	-	3,150.20				
Equipment Repairs	485.33	381.89		400.00	2,000.00	1,500.00
Gas - Oil	3,102.35	2,082.71		652.00	3,500.00	3,000.00
Insurance	2,915.71	5,496.04		-	4,000.00	5,500.00
Legal Printing	108.45	200.07		16.00	150.00	200.00
Trait Maintenance	-	-			2,000.00	1,000.00
Membership Dues	57.00	54.00		-	100.00	100.00
Misc. Expense	-	460.60		-	1,000.00	2,000.00
Misc. Outside Services	470.00	8,119.40	5	-	6,000.00	5,000.00
Refund of Deposit	250.00	-		250.00	250.00	250.00
Sand & Rock	-	147.56			1,000.00	1,000.00
Supplies	8,825.73	13,607.65	6		9,000.00	9,000.00
Utilities	5,172.63	4,260.17		580.00	6,000.00	5,000.00
Adjustment	19.14	(627.73)				
Total	59,677.58	78,783.06		11,950.58	92,550.00	89,700.00
Ending Balance:		29,312.92	31,760.01	19,809.43	5,012.92	8,809.43

Why are these higher?

2000?

- 1. Legion, FCYSO, Friday Nite League & Triple Crown x Parking Lot?
- 2. BACF Grant
- * Edit Neale & Trees for Nebraska Towne
- 3. Field Scheduling & Diamond Fence
- 4. 16% 2008 F250 & 50% Tractor/Mower
- > 1/2 of current View Point Park Walkway
- 5. Entfalls, Smithers (Moving Trees) & Electric Hand Dryers
- 6. Posts, Pine Trees, 4 Tables, 3 Benches, Grass Seed (PP bank), Soap Dispensers, Primavera-One, Weed Killer & misc.



PARK RULES

All Coaches must sign on designated copy of the FIELD USE RULES sheet indicating that they have read it. *and completed walk through.*
RETURN PAGE THREE SIGNED for filing at City Hall.



The Fort Calhoun Park Board has adopted the following rules pertaining to the 2010 ball season:

1. NO ALCOHOLIC beverages are allowed on premises, *unless authorized by the City Council.* Neb. Rev. Stats., Sec. 53-186(1)
2. Do not climb on fences. Coaches and parents keep children off dugouts and concession building. Supervise children during practices and games!
3. No vehicles (bicycles included) are permitted beyond the playground area.
4. Both diamonds are for scheduled use only. Do not let kids climb fence and use the diamond areas for a playground. Use the area between the fields (near the flagpole) for warm up throw, etc. DO NOT THROW NEAR THE BLEACHERS, CONCESSION OR PLAYGROUND AREA.
5. All teams and coaches are asked to pick up trash from both dugouts. Please rake low spots around home plate, pitcher's mound, etc. Rake and shovel in storeroom below press box. Be considerate of the next team playing or practicing.
6. Chalking of fields is the responsibility of individual leagues and teams, along with bases, measuring and chalking equipment. Home plates and pitcher's plates will be provided by the city. DO NOT remove large pitcher's plate from mound on ~~baseball diamond~~. Remove and replace others carefully. *big field*
7. Bases, chalk, chalking equipment, pitcher's plates and umpires equipment may be stored in the room below the press box. It will be available for use by all teams. Teams will be provided with a key, which will be numbered and turned in at the end of the season. Don't have copies made. Please respect others equipment in the storage room. The city will not be responsible for any lost or stolen items. KEEP IT NEAT AND KEEP DOOR LOCKED!
8. Power / maintenance room will be used by park employees and concession operator ONLY, and will not be used for equipment. IT WILL BE LOCKED AT ALL TIMES.
9. Fields will be marked closed during and after precipitation.
10. Scheduling: **FIELD SCHEDULER** will schedule the 2010 season. Call: _____

Practices may be scheduled for the entire season at the beginning of the season, and may be done so by phone. Coaches or league reps are asked to meet with Jeannie in person to schedule *games and practices to insure scheduling is correct*

11. A WALK-THROUGH MEETING WITH CITY EMPLOYEE AND ALL COACHES IS REQUIRED BEFORE ANY PRACTICES OR GAMES ARE HELD. *Call First*
12. Each organization is required to get a phone number for their members to call about rainouts. Only one person from each organization will call the City's rain-out number and then relay the message to the number they have designated for their organization.

Fields:

1. *Big* Large Field - 375'
2. Small Field - 275'
3. Jaycee Field
4. T-Ball Field

Field 3 is not a city field, but agreements have been made for the Park Board to handle the scheduling.

Rainouts may change scheduling somewhat. If no other options are available, practices will be adjusted accordingly (after consulting with coaches.) CITY MAY CANCEL PRACTICES FOR OCCASIONAL FIELD MAINTENANCE.



Field Use Fees:

- \$ 10.00 per game per team for any youth softball or baseball & Legion
- \$ 20.00 per game for adult softball (\$10.00) per team per game
- \$ 200.00 Tournament Fee -This includes end of season tourneys for adult softball
- \$ 15.00 Additional fee per day (Tournament fee beyond normal two-day fee)
- \$ 20.00 per practice (NON Calhoun League Teams)
- \$ 35.00 Clinics – per two-hour session

~~Concession~~ Personnel will operate lights and see that they are turned on and off, record date and users name/league. The lights will NOT be turned on before 7:30 P.M. or the violating League will pay the overage fee.

IS this still true?

NOTE: When using the field lights-IMPORTANT that both sets NOT be turned on at the same time. Allow 15 minutes for warm up before turning on the 2nd set of lights, AFTER 7:30 p.m.

Each League will have a president or representative and will be required to submit a statement showing number of games, number of nights requiring light use and tournaments, if any. **PAYMENT IS REQUIRED BEFORE FIRST GAME IS PLAYED** and may be paid at the office of the City Clerk. Fields will not be reserved for games or practices until payment is made.

Take out

- ~~Certificate of Liability Insurance with City named as an additional Insured~~
- ~~Request for Waiver of Certification of Liability Insurance~~

Much of the work on the field has been done with volunteer labor and materials, so please treat the park with respect. TEAMS OR INDIVIDUALS ABUSING THE COMPLEX WILL BE RESTRICTED FROM FURTHER FIELD USE!

For the purpose of approving and scheduling volunteer projects, and to avoid duplicating efforts, any individual or team willing to offer volunteer work is required to first contact the Park Board.

For Further information or comments, contact a Park Board MEMBER

Thank you and enjoy the fields,

Mike Smith, Park Commissioner 468-5858

FORT CALHOUN PARK BOARD

- Kelli Shaner, President, 468-4221
- Laura Shaner, Vice President, 468-5852
- Mitch Robinson, 468-4828
- Todd Teeter, 468-4511
- Jennie Premer, Secretary, 468-4566

Date _____ League: _____

League Representative: _____ Contact No: _____

Date _____ Park Board President: _____

Return this page to City Hall

City of Fort Calhoun Field Scheduler JOB DESCRIPTION

Work will be performed under the general supervision of the Fort Calhoun Park Board and ~~the City's field manager~~.

Work includes planning, organizing, scheduling and rescheduling ~~field usage~~ for the three (3) city fields [T-ball field, Small field and Big field.] *and posting field usage.*

Work may include heavy attention initially and intermittent attention through the season for continuous communication between the city and the teams.

2009 SCORP/LCWF COMMUNITY RECREATION QUESTIONNAIRE

Community: <u>Fort Calhoun</u>	County: <u>Washington</u>	Population:
Who filled out this form? Name:		Title:
Address: <u>110 S. 14th</u>	City/Zip: <u>Fort Calhoun NE 68023</u>	
Daytime Phone: <u>(402) 468-5303</u>	E-mail Address: <u>ftcalhouncityhall@hunkel.net</u>	
Number of acres for outdoor recreation: <u>17.25</u>	Number of parks in community: <u>4</u>	

	Yes	No
Are there recreation facilities that your community needs or wants to add? Describe <u>Pool</u> <u>Soccer field, tennis courts, Basketball courts, &</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are there recreation facilities that get little use or that you think should be removed? Describe	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do your community park and recreation areas provide handicap accessible facilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you aware of any projects in your community that were funded by the Land and Water Conservation Program?	<input type="checkbox"/>	<input type="checkbox"/>
If there was a demand, how likely would your community allocate resources to support adventure recreation? (e.g. climbing walls, zip-lining)		
<input type="radio"/> Very Likely <input type="radio"/> Likely <input type="radio"/> Somewhat Likely <input type="radio"/> Not Likely <input type="radio"/> Very Unlikely		

COMMUNITY RECREATION INVENTORY

Type of Facility	How Many?	Type of Facility	How Many?
Picnic Shelters	3	Swimming pools	0
Picnic Tables	24	Water parks	0
Playgrounds	3	Splash pads	0
Restroom facilities	3	Horseshoe pits	0
Baseball fields - lighted	2	Trail(s) (total miles of all listed)	2
Baseball fields - unlighted	0	Concrete trails (# of miles)	1 1/4 mile
Softball fields - lighted	0	Asphalt trails (# of miles)	0
Softball fields - unlighted <u>-T-Ball</u>	1	Limestone trails (# of miles)	0
Soccer fields	0	Natural surface trails (# of miles)	0
Multipurpose courts	0	Water trails - Canoe/Kayak (# of miles)	0
Tennis courts	0	ATV/Motorbike trails (# of miles)	0
Basketball courts	0	Camping (# of sites)	0
Volleyball court	0	Lake or Pond (# of acres)	0
Public Golf Courses	0	Is Fishing allowed? (Yes/No)	0
Disc Golf Courses	0	Archery Range	0
Climbing Walls	0	Shooting Range	0
Skateboard Park	0	Other (please specify)	0

Please return this questionnaire by August 28, 2009.

Mail it or fax it to (402) 471-5491

Please turn over for mailing instructions.

8) Walk through List from August
NOT present

9) Discussed Pool will bring more information to ~~the~~ meeting next meeting.

10) Discussed Ideas for 2009 Trees for Nebraska Towns Program will review Next Spring.

11) Kelli will write grant and send in Application for CWS Grant.

* 12) Approved Motion for Rock Hard Concrete's ~~bid~~ bid to redo view Point Park's sidewalk to meet ADA requirements, with City Council approval.

13) Completed 2009 SCORP/LCWF Community Recreation Questionnaire due 9/18/09.
Must Send In

14) Tabled into Next Month

15) See attached Budget.
Blair Area Community ~~Foundation~~ Foundation

Meeting Adjourned at 8:36